

**TOWN OF TISBURY**  
**DEPARTMENT OF PUBLIC WORKS**  
BOX 4268, 115 HIGH POINT ROAD  
VINEYARD HAVEN, MASSACHUSETTS  
02568  
TELEPHONE (508) 696-4220  
FAX (508) 696-4221

**ROAD CUT PERMIT**  
**WITHIN TOWN ROAD LAYOUT**  
**TOWN OF TISBURY**

Name of Contractor/Utility Company: \_\_\_\_\_  
Mailing Address of Contractor/Utility Company:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Point of Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Name of Road to be Cut: \_\_\_\_\_  
Location of Cut (Nearest Intersection and Pole Number): \_\_\_\_\_

Depth, Width, and Length of Cut: Depth: \_\_\_\_\_  
Width: \_\_\_\_\_ Length: \_\_\_\_\_  
Dates of Work: \_\_\_\_\_

**Restoration of Road Structure Proposed**

Compaction Lift Depth: \_\_\_\_\_ Pavement Thickness: \_\_\_\_\_  
Backfill Material: \_\_\_\_\_

Note: It is highly recommended that backfill material be compacted at 6 - 10 inch lifts, be a RAP product, four inches below the pavement, and that the pavement being placed is at least the thickness of the existing pavement or three inches thick, whichever is greater. Cold patch is permitted to be used as a temporary pavement material when the Asphalt plant is shut down for the season, however, the patch must be replaced prior to the summer season after the plant reopens in the Spring.

Approved: \_\_\_\_\_  
Signature, DPW Director, Date

Not Approved: \_\_\_\_\_  
Signature, DPW Director, Date

If not approved, the following reason(s) are provided:

\_\_\_\_\_  
\_\_\_\_\_

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In issuing this permit, the contractor or utility company understands that it is responsible for the condition of the road section repaired by the contractor or utility in perpetuity until the DPW seals or alters the repair work in any way, at which time, the DPW will assume the maintenance of the repaired section

An administrative fee of \$25.00 is required to be paid to the Town of Tisbury upon issuance of the road cut permit. This fee is waived for any municipal utility or its contractors.

Emergency Situations do not require a permit to be filed prior to the commencement of any repair work. A permit should be filed at the earliest possible time after the repair is completed.